

Part 3, Schedule 2 of the Constitution

5. The 3 Scrutiny Committees (Policy & Resources, People and Place)

5.3 Terms of Reference

The Scrutiny Committees shall deal with the following general areas, although many issues will cut across boundaries and consequently the Terms of Reference of the Scrutiny Committees are not to be construed restrictively:

Policy & Resources Scrutiny Committee

- Corporate Planning & Policy
- Asset Management
- Corporate Services (ICT, Data Protection, Human Resources)
- Corporate Finance Matters e.g. Localisation of benefits; Localisation of business rates
- Customer Services
- Crime and Disorder issues (S.19 Police & Justice Act 2006)
- Corporate Procurement
- Core Client Housing Responsibilities, including Commissioning / Procurement

People Scrutiny Committee

- All Child and Adult Education
- Youth Services
- Children's Social Services
- Adult Social Services
- Public Health
- Commissioning / Procurement for Children, Adults and Public Health
- Health Scrutiny Role (conferred on Councils with Social Services responsibilities):
 - In particular to exercise the powers contained in the Health and Social Care Act 2012 relating to the scrutiny of health services within the Council's area (including the Local Authority (Public Health, Health & Wellbeing Boards and Health Scrutiny) Regulations 2013). Where a local NHS body consults more than one Scrutiny Committee on a proposal it has under consideration for a substantial development of the health service or a substantial variation in the provision of such a service, the local authorities of these Scrutiny Committees shall appoint a mandatory Joint Health Scrutiny Committee for the purpose of the consultation.

Membership of any such Joint Health Scrutiny Committee is drawn from the voting Members on the People Scrutiny Committee, including the appointment of a named substitute(s). Where the Joint Health Scrutiny Committee covers a number of Local Authority areas ~~the whole region~~, each participating authority will nominate one Member and one substitute or a different number to be agreed. ~~Where a Joint Committee covers part of the region, the number of Members and substitute members will be agreed~~ between the authorities concerned. Each Joint Health Scrutiny Committee will operate under Terms of Reference agreed by it.

The People Scrutiny Committee shall be responsible for the appointment of such members and political proportionality will not apply to any such appointment.

- The Scrutiny Committee may also appoint a discretionary Joint Health Scrutiny Committee to carry out all or specified health scrutiny functions, for example health scrutiny in relation to health issues that cross local authority boundaries.

Place Scrutiny Committee

- Planning, Highways & Transportation and Engineering
- Environmental, Waste Management and Public Protection (Regulatory Services)
- Regeneration and Economic Development
- Tourism and Events
- Leisure, Culture and Sport
- Foreshore
- Flood & Waste Management (including statutory scrutiny of flood risk management (Flood & Water Management Act 2010)).

For details of the full role of the Scrutiny Committees – particularly the Call-in procedures – see **Part 2 – Article 6** of the Constitution and the Scrutiny Procedure Rules in **Part 4(e)**

Part 2

Article 6 – Scrutiny Committees

6.03 Specific Functions

(b) Scrutiny

Amend (ix) as follows:-

(ix) in the case of the People Scrutiny Committee, appoint Members and substitute(s) to Joint Health ~~Overview~~ and Scrutiny Committees.”

Add a new (x), as follows:-

(x) in case of the People Scrutiny Committee, consider referrals made to it by Healthwatch Southend.

Part 4(e) – Scrutiny Procedure Rules

3. Additional Co-opted Members on the People Scrutiny Committee

The People Scrutiny Committee shall include within its membership the following co-opted members:

- [1] Church of England diocese representative (voting);
- [1] Roman Catholic diocese representative (voting);
- [2] Parent governor representatives (voting); and
- [3] Non-voting Members: one appointed by SAVS (through election amongst voluntary organisations in the Town), one appointed by ~~the Local Involvement Network (LINKs)~~ Healthwatch Southend and the other appointed by the Carers Forum.

~~(In addition the People Scrutiny Committee will have 2 observers appointed by Southend Youth Council.)~~

- [2] Observers appointed by Southend Youth Council.

8. Agenda items

- (a)
- (b)
- (c) People Scrutiny Committee to consider referrals made by Healthwatch Southend.